

10. Line manager for clerk

Procedure

In accordance with our Standing Orders,

The council will appoint a sub committee / councillor to be the Clerk's Line manager

The clerk's line manager or in his/her absence, the Chairman or Vice Chairman shall upon a resolution conduct a review of the performance and annual appraisal of the work of the Clerk. The reviews and appraisal shall be reported in writing and are subject to approval by resolution by the sub-committee.

The definition of "Line Manager" from the Cambridge dictionary is "the person who is directly responsible for managing the work of someone else in a company or business, and who is one level above that person".

Practicality

Because of the size of the council CALC have advised that a sub-committee would not be necessary. A single line manager would be adequate and this is often, but not necessarily, the chairman.

Decision

To nominate and appoint a councillor to the position of Line Manager for the clerk.

To agree that in the absence of the line manager the chair or vice-chair will deputise.